



Bethany Lutheran School
Statement of Insurance Coverage and
Field Trip Driver's Form

We are required by law to have a statement of insurance coverage on file for all drivers on field trips or school outings. The information on this form will not be given out or used for any other purpose and will be shredded upon completion of the trip.

Please attach a copy of your: **(1)** driver's license, **(2)** vehicle registration, **(3)** proof of insurance with liability limits provided, and **(4)** available number of seat belts: _____.

For the safety of our Bethany students, we ask that this information be provided for each field trip as information may be updated and/or changed. We acknowledge the hassle but appreciate your cooperation and understanding.

General Policies

- Children under sixty pounds or six years old must have a federally approved Car Safety Seat and be in the back seat of the vehicle.
- Children must wear a seat belt at all times that the vehicle is in motion, and each child must have their own seat belt.
- Children assigned to you are to be under your direct supervision throughout the field trip.
- Roll cards with emergency information will be given to you for the children under your supervision.
- All transportation vehicles should be equipped with a first aid kit.
- A current copy of the **Driver's License, Vehicle Registration** and **Proof of Insurance** must accompany this form.
- Whenever possible, vehicles should follow the designated "**lead**" car.
- All safety procedures and motor vehicle codes should be observed at all times.
- "**Roll Call**" should be done at all "**transition times**" (e.g. before leaving field trip site to return to school).
- Cell phones should not be used while the vehicle is in motion.

I have read the above procedures and agree to abide by them. Furthermore, I verify that my vehicle is appropriately licensed, inspected and maintained. My driver's license is current and valid and, my vehicle is properly insured within the standard liability limits required by the state of California.

Parent/Guardian's Signature: _____

Field Trip Location _____ Date: _____

Cell Phone Number (_____) _____